

LHHWG Policy

Lincoln Hills Hikers and Walkers Group Policies

General Information

Purpose

The Lincoln Hills Hikers and Walkers Group (LHHWG) shall offer outdoor recreation for hikers and walkers of varying fitness levels. For hikers, the Club shall schedule hikes of varying degrees of difficulty, normally within a two-hour drive of Sun City Lincoln Hills (SCLH). For walkers, the Club shall schedule scenic walks of varying pace, primarily on SCLH trails. The Club aims to provide a safe and enjoyable outdoor experience for all members.

Membership

All residents of Sun City Lincoln Hills are welcome to join the LHHWG.

To join, a prospective member must sign the LHHWG Membership and Waiver Form and pay dues. This waiver states that no member, including board members, shall be held liable for any incidents that may occur during club walks, hikes, or events.

Members must utilize the sign-in sheet at each hike or walk.

Members shall read and follow the Membership and Hikers Guidelines published on the website lhikersandwalkers.org

Unacceptable behavior outlined in the SCLH Community Association (SCLHCA) Club & Community Organizations Committee (CCOC) [Club Information and Guidelines Handbook](#), shall result in suspension from the Club and can result in revocation of membership.

Members who volunteer with the club may be provided with priority access to some club special events at the discretion of the event planner.

Dues

Annual dues are \$10.00 per member.

Membership Dues for the coming year are collected from the Annual Meeting through the end of the year. After January 1, members that haven't paid dues will be removed from the club roster.

Dues are not refundable.

Guests

All guests, both Resident and Non-Resident, must sign an LHHWG Waiver form before participating in a hike or walk.

A Resident who is a prospective member may attend up to three hikes or walks before becoming a Member.

Non-Resident Guests may attend a hike or a walk when accompanied by a Resident and with pre-arranged notification and permission of the activity leader. A Non-Resident Guest can attend no more than three club hikes or walks a year. CCOC restricts the frequency of non-resident participation.

Guest attendance at other club events is at the discretion of the event planner, provided it adheres to CCOC guidelines.

Communication

Scheduled activities and club information shall be posted to the Club website:

<https://www.lhhikersandwalkers.org/>

The Club may also communicate with membership via email.

Elected Officers

Board of Directors

The elected officers shall consist of four Board Members to comprise the Board of Directors for LHHWG. The Board shall be responsible for club administration and recruiting the volunteer leaders needed to achieve the Club's purpose and goals.

The term of a Board Member is two years. The terms of Board Members shall be staggered so that each year, only two Board Member terms expire. Board Member terms start on January 1.

The Board of Directors shall decide which Board Members shall hold the offices of President, Vice President, Secretary, and Treasurer.

An elected officer shall serve no more than two consecutive terms on the Board. Exceptions can be made if the nominating committee does not find a qualified replacement candidate.

Board vacancies that occur before term expiration shall be filled by Board appointment.

Nomination and Election

A nominating committee shall be formed to find candidates for all elected officer positions whose terms are expiring.

The committee shall have at least three members. The committee shall be appointed by the Board from club membership and shall not include existing Board members.

A candidate must be a club member in good standing who is willing to serve on the Board.

The slate of candidates shall be finalized two months before the election and communicated to club membership.

The election shall be held by membership vote at the Annual Member Meeting. A membership quorum is required for the election. A quorum is 30% of the membership or 30 members, whichever is fewer.

Officer Responsibilities

President

The president shall be responsible for overseeing all administrative duties required to make sure the Club adheres to the LHHWG ByLaws.

The president shall be responsible for knowledge of and adherence to SCLHCA policies.

The president shall be responsible for the Club's delivery of its stated Purpose and Goals and adherence to its Policies.

The president shall have the tie-breaker vote, if needed, in a Board decision.

Vice President

The Vice President shall assume the duties of the President in the event of the President's absence.

The Vice President shall be responsible for overseeing LHHWG Program Leads.

Secretary

The Secretary shall be responsible for maintaining club records for Board Meetings and the Annual Meeting.

The Secretary shall maintain all official club documentation in accordance with SCLHA CCOC policies.

The Secretary shall be responsible for LHHWG Room Bookings.

Treasurer

The Treasurer shall be responsible for managing the finances of the Club.

The Treasurer shall create an annual budget and summary financial reports.

The Treasurer shall be responsible for maintaining the Club bank account and ensuring that the needed elected officer's signatures are on file with the bank and kept up to date.

LHHWG Programs

The work of serving our Purpose to the LHHWG membership and recruiting membership from SCLH Residents will be managed through LHHWG Programs. Successful delivery of these Programs will be managed by Program Leads.

Program Leads

Program Leads will be recruited from club membership to plan and execute the Purpose and Policies of the Club. Program Leads shall recruit club members to help with the planning and execution. The Vice President shall be responsible for recruiting and overseeing Program Leads. There are no term limits on Program Leads. Program Leads must be approved by the Board.

An Elected Official may act as a Program Lead.

Program leads are committee heads responsible for both participating in the planning and execution of their programs and recruiting volunteers from the Club's membership to help.

Programs

Hikers

The Hikers Program will fulfill the Club's purpose of providing regular hikes for club members and occasional overnight hiking getaways.

Walkers

The Walkers Program will fulfill the Club's purpose of providing regular walks for club members.

Social

The Social Program will provide social events to bring together all club members.

Outreach

The Outreach Program will promote the Club to SCLH via SCLHCA events, posted fliers, and written articles.

Membership

The Membership Program will onboard new members, confirm dues are paid, and keep the membership roster up to date.

Web

The Web Program will manage all Internet technologies for the Club.